

**MINUTES OF A MEETING OF THE  
GOVERNANCE COMMITTEE  
Town Hall, Main Road, Romford  
1 November 2017 (7.30 - 8.10 pm)**

**Present:**

**COUNCILLORS**

<b>Conservative Group</b>	Melvin Wallace (Chairman), Roger Ramsey, Damian White and Osman Dervish
<b>Residents' Group</b>	Ray Morgon, Barbara Matthews and Barry Mugglestone
<b>Labour Group</b>	Keith Darvill
<b>Independent Residents Group</b>	David Durant

Apologies were received for the absence of Councillor Meg Davis.

All decisions were taken with no votes against.

The Chairman reminded Members of the action to be taken in an emergency.

**10 DISCLOSURE OF INTERESTS**

There were no declarations of interest.

**11 AMENDMENT TO THE CONSTITUTION (MO NUMBER 12)**

The report before Members detailed Part 2 Article 11.02 of the Constitution which authorises the Monitoring Officer to amend the constitution to correct errors or to comply with legal requirements or changes to the Council Structure.

The Constitution specifies that the Governance Committee must be notified of any such amendment at the first reasonable opportunity.

The changes made to the Constitution under this provision were detailed in the report. The changes related to Part 3, Appendix A of the Constitution to replace the Consumer Rights Act, 1985, with the Consumer Rights Act 2015.

**The Governance Committee:**

- **Noted the changes made to the constitution as detailed in the report Notification No: 12.**

**12 APPOINTMENTS TO OTHER ORGANISATIONS, 2017/18**

Members considered the report of Jacqui Barr, noting that the Board of Tapestry (previously Age Concern) had written to the Council requesting that the number of representatives appointed to the Board be reduced from two to one.

The Committee noted that Councillor Wendy Brice-Thompson was content to leave the Board and that Councillor June Alexander was prepared to continue in the role.

**The Governance Committee therefore agreed that the Council Representative for the Tapestry Board be Councillor June Alexander.**

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**Chairman**